

12/6/21

Sloatsburg Village Board

Reorganizational Meeting & Budget Hearing  
December 6, 2021  
7:00 PM

The Reorganizational Meeting of the Village Board of Trustees was called to order at 7:15 PM by the Honorable Peter J. Akey, Mayor, in the Conference Room of the Sloatsburg Municipal Building, 96 Orange Turnpike, Sloatsburg, New York.

Trustees Present -            John Bonkoski  
   Thomas Donnelly  
   Darrell Frasier  
   Joyce Donohue

Village Clerk & Treasurer – Thomas F. Bollatto, Jr. – Present

Village Attorney – Richard Ellsworth – Present

Village Auditor – Steven Straubinger - Present

Interested Citizens Attending:

Pledge to Flag – Trustee Donohue

Mayor Akey opened the meeting and made the following appointments/reappointments:

**VILLAGE BOARD TRUSTEE**

Mayor Akey reappointed Joyce Donohue to fill the unexpired position of Village Trustee. Term of Office to run from 12/6/2021 to 12/5/2022.

*On a motion by Trustee Donnelly, seconded by Trustee Frasier to approve the reappointment of Joyce Donohue to the unexpired position of Village Trustee. Term of office 12/6/2021 to 12/5/2022. All in favor, motion carried.*

**VILLAGE CLERK/TREASURER - HOLD OVER**

**DEPUTY VILLAGE CLERK & TREASURER** – Jessica Oms

*On a motion by Trustee Donnelly, seconded by Trustee Frasier to approve the reappointment of Jessica Oms to the position of Deputy Village Clerk Treasurer. Term of office 12/6/2021 to 12/5/2022. All in favor, motion carried.*

**ASSOCIATE VILLAGE JUSTICE** - Term of Office - 12/6/2021 through 12/5/2022.

Mayor Akey reappointed Lorraine Feiden to the position of Associate Village Justice for a one year term of office.

*On a motion by Trustee Donnelly, seconded by Trustee Frasier, to approve the reappointment of Lorraine Feiden to the position of Associate Village Justice for a one year term of office to run from 12/6/2021 through 12/5/2022. All in favor, motion carried.*

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**VILLAGE AUDITOR** – firm of Fulton, Menfi, Frega, Straubinger & Berlamino, LLC

Term of Office - 12/6/2021 through 12/5/2022

Mayor Akey reappointed the firm of Fulton, Menfi, Frega, Straubinger & Berlamino, LLC to the position of Village Auditor.

*On a motion by Trustee Donnelly, seconded by Trustee Donohue, to approve the reappointment of the firm of Fulton, Menfi, Frega, Straubinger & Berlamino, LLC as Village Auditors to the Village of Sloatsburg, designating Steven Straubinger to serve for a term of office to run from 12/6/2021 through 12/5/2022. All in favor, motion carried.*

**LEGAL COUNSEL** – firm of Balsamo, Byrne, Cipriani & Ellsworth

Term of Office - 12/6/2021 through 12/5/2022

Mayor Akey reappointed the firm of Balsamo, Byrne, Cipriani & Ellsworth to the position of Legal Counsel.

*On a motion by Trustee Donnelly, seconded by Trustee Frasier to approve the reappointment of the firm of Balsamo, Byrne, Cipriani & Ellsworth as Legal Counsel to the Village of Sloatsburg, designating Richard M. Ellsworth as a member of the firm and Susan J. Assad as an associate to serve for a term to run from 12/6/2021 through 12/5/2022. All in favor, motion carried.*

**VILLAGE ENGINEER** - the firm of Mancuso Engineering, PLLC,

Term of Office - 12/6/2021 through 12/5/2022

Mayor Akey reappointed Mancuso Engineering, PLLC to the position of Village Engineer designating Eve M. Mancuso for a one-year term of office.

*On a motion by Trustee Frasier seconded by Trustee Donohue, to approve the reappointment of Mancuso Engineering, PLLC to the position of Village Engineer designating Eve M. Mancuso for a one-year term of office to run from 12/6/2021 through 12/5/2022. All in favor, motion carried.*

**SLOATSBURG PLANNING BOARD - Chairman** - Currently encumbered by Glenn Thompson

Mayor Akey reappointed Glenn Thompson to the position of Chairman of the Sloatsburg Planning Board for a one-year period.

*On a motion by Trustee Donohue, seconded by Trustee Frasier to approve the reappointment of Glenn Thompson to the position of Chairman of the Sloatsburg Planning Board for a one year term of office to run from 12/6/2021 –12/5/2022. All in favor, motion carried.*

**SLOATSBURG PLANNING BOARD – MEMBER 7 YEAR TERM**

**Member: Currently encumbered by Douglas Volpicella**

Mayor Akey reappointed Douglas Volpicella to the position of Member of the Sloatsburg Planning Board for a seven-year period running from 12/6/2021 through 12/6/2028.

*On a motion by Trustee Donohue, seconded by Trustee Bonkoski to approve the reappointment of Douglas Volpicella to the position of Member of Sloatsburg Planning Board for a seven year term of office to run from 12/6/2021 through 12/6/2028. All in favor, motion carried.*

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## **SLOATSBURG ZONING BOARD OF APPEALS**

**ZONING BOARD OF APPEALS - Chairman** - Currently encumbered by Gus Stritmater Jr. - Term of Office – 12/6/2021 through 12/5/2022

Mayor Akey reappointed Gus Stritmater, Jr. to the position of Chairman of the Zoning Board of Appeals for a one-year period.

*On a motion by Trustee Frasier, seconded by Trustee Donohue to approve the reappointment of Gus Stritmater, Jr. to the position of Chairman of the Zoning Board of Appeals for a one-year term of office to run from 12/6/2021 through 12/5/2022. All in favor, motion carried.*

## **ZONING BOARD OF APPEALS – MEMBERS – 5 YR TERM**

Mayor Akey reappointed Marc Bitterman, Term of office to run from 12/6/2021 to 12/6/2026

*On a motion by Trustee Bonkoski, seconded by Trustee Donohue to approve the reappointment of Marc Bitterman as member of the Zoning Board of Appeals; term of office to run from 12/6/2021 to 12/6/2026. All in favor, motion carried.*

Mayor Akey reappointed Stephen Hoefler, Term of office to run from 12/6/2021 to 12/6/2026.

*On a motion by Trustee Donohue, seconded by Trustee Frasier to approve the reappointment of Stephen Hoefler as member of the Zoning Board of Appeals; term of office to run from 12/6/2021 to 12/6/2026. All in favor, motion carried.*

Mayor Akey reappointed Sarah Vacchiano to an Alternate Member position Term of office to run from 12/6/2021 to 12/5/2022.

*On a motion by Trustee Frasier, seconded by Trustee Donohue to approve the reappointment of Sarah Vacchiano as alternate member of the Zoning Board of Appeals; term of office to run from 12/6/2021 to 12/5/2022. All in favor, motion carried.*

**VILLAGE HISTORIAN** - Currently encumbered by Harrison O. Bush  
Term of Office - 12/6/2021 through 12/5/2022

Mayor Akey reappointed Harrison O. Bush to the position of Village Historian for a one-year period.

*On a motion by Trustee Donnelly, seconded by Trustee Donohue to approve the reappointment of Harrison O. Bush to the position of Village Historian for a one-year term of office to run from 12/6/2021 through 12/5/2022. All in favor, motion carried.*

## **CURRENT VILLAGE DEPOSITORIES**

M&T Bank, Sterling National Bank, Connect One Bank, and Northeast Community Bank, as Village Depositories for Village fund.

*On a motion by Trustee Donnelly, seconded by Trustee Donohue to approve the Village Depositories designated by Mayor Akey for Village funds. All in favor, motion carried.*

**OFFICIAL NEWSPAPER**

Current Official Newspaper - Journal News

*On a motion by Trustee Frasier, seconded by Trustee Donohue to approve the designation of the Journal News as the Official Newspaper for the Village of Sloatsburg. All in favor, motion carried.*

**DESIGNATION OF VILLAGE BOARD MEETINGS**

2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 7:30 p.m. for the Regular Village Board meetings with Special Meetings to be held as required in accordance with the provisions of Local Law #3 of 1982.

*On a motion by Trustee Donohue seconded by Trustee Frasier to approve the designations for Regular Village Board Meetings and Special Meetings. All in favor, motion carried.*

**PROCEDURE FOR SPECIAL MEETINGS**

Reference Local Law #3 of 1982 of the Village of Sloatsburg entitled A Local Law Regarding the Convening of Special Meetings of the Board of Trustees of the Village of Sloatsburg which Local Law sets for the procedure for the calling or holding of a Special Meeting of the Board of Trustees. Reference should be made to the fact that the Village of Sloatsburg's Local Law mirrors the Public Officers Law.

*On a motion by Trustee Frasier, seconded by Trustee Donohue to approve the procedures for special meetings. All in favor, motion carried.*

**ADOPTION OF ROBERTS RULES OF ORDER**

Roberts Rules of Order are adhered to during the conduct of any and all Village Board meetings.

**APPROVAL OF CLAIMS**

Village Law Section 523(6) provides that the Board of Trustees may, by resolution, authorize payment in advance of audit of claims from public utilities services, postage, freight, and express charges. If the Board of Trustees does authorize payment of these claims before audit, it would be appropriate to do so at the Organizational Meeting, whereas the following resolution should be proposed.

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utilities services, postage, freight, and express charges, and

WHEREAS all such claims shall be presented at the next Regular Meeting for audit, and claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW, THEREFORE, BE IT RESOLVED:

1. That the Board of Trustees authorizes payment in advance of audit of claims for public utilities services, postage, freight, and express charges and all such claims shall be presented at the next Regular Meeting for

audit and claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

- 2. That this resolution shall take effect immediately.

*Trustee Donnelly offered the foregoing resolution and Trustee Donohue seconded the adoption of this resolution. All in favor, motion carried.*

**MILEAGE ALLOWANCE**

Village law Section 5-523(7) provides that the actual and necessary expenses of all officers and employees incurred in the official duties shall be a Village charge. Trustees should be allowed, as determined by resolution, to pay a reasonable mileage allowance for use of personal automobiles in the performance of official duties. It is appropriate to adopt this policy at the Reorganizational Meeting the following resolution should be proposed:

WHEREAS, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

NOW, THEREFORE, BE IT RESOLVED:

- 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the current rate of 0.54.5 cents per mile, subject to change 1/1/2022.
- 2. That this resolution takes effect immediately.

*Trustee Frasier offered the foregoing resolution. Trustee Donohue seconded the adoption of this resolution. All in favor, motion carried.*

**PROCUREMENT POLICY**

WHEREAS the General Municipal Law Section 103-b requires that all municipalities adopt procurement policies for goods and services which are not required by law to be publicly bid, the Board of Trustees should simply acknowledge that there exists a previously adopted resolution regarding Procurement Policy for the Village of Sloatsburg which said policy went into effect on January 12, 1993 and should be renewed and reviewed annually. At this point, the Board should simply renew the currently existing Procurement Policy for the Village of Sloatsburg and should adopt same.

*On a motion by Trustee Bonkoski, seconded by Trustee Donnelly to approve the existing Procurement Policy for the Village of Sloatsburg. All in favor, motion carried.*

VILLAGE BOARD ASSIGNMENTS:

DEPUTY MAYOR            John Bonkoski

COMMISSIONER OF PUBLIC WORKS Thomas Donnelly

FIRE COMMISSIONER John Bonkoski

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LIAISON LIBRARY & COMMUNITY DEVELOPMENT Darrell L. Frasier

LIAISON TO PLANNING/ZONING Joyce Donohue

SCHOLARSHIP/YOUTH ACTIVITIES Joyce Donohue

Meeting schedule is as follows:

**C.D.R.C.** 3<sup>rd</sup> Wednesday at 10:00 a.m.

**Village Board** 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 7:30 p.m.

**Planning Board** 3<sup>rd</sup> Tuesday at 7:30 p.m.

**Zoning Board of Appeals** 3<sup>rd</sup> Thursday at 7:30 p.m.

Adjourn

*On a motion by Trustee Donnelly, seconded by Trustee Bonkoski to adjourn the Annual Reorganizational Meeting and open the Public Hearing on the Tentative 2022 Budget at 7:30 PM. All in favor, motion carried.*

Pledge to Flag – Trustee Donohue

**Note for the record:** A copy of the 2022 Tentative Budget is attached herewith and made a part of these minutes.

Mayor Akey called the Annual Budget Hearing to order at 7:30 PM. He announced that the Village is below the cap by approximately \$1,000. The Mayor thanked the Auditor and Clerk/Treasurer and proceeded to review the 2022 tentative budget for the Board.

Mayor Akey asked for any questions. Trustee Frasier asked for and received clarification about some of the line items in the budget. Mayor Akey and Mr. Straubinger responded accordingly.

*On a motion by Trustee Donnelly, seconded by Trustee Frasier to adopt the 2022 Fiscal Budget. All in favor, motion carried.*

Adjourn

*On a motion by Trustee Frasier, seconded by Trustee Bonkoski to adjourn the Budget Hearing. All in favor, motion carried.*

Respectfully submitted,

Thomas F. Bollatto, Jr.  
Village Clerk & Treasurer

TFB:ds