

12/4/23

Sloatsburg Village Board

Reorganizational Meeting – December 4, 2023

The Reorganizational Meeting of the Village Board of Trustees was called to order at 7:00 PM by the Honorable Peter J. Akey, Mayor, in the Conference Room of the Sloatsburg Municipal Building, 96 Orange Turnpike, Sloatsburg, New York.

Trustees Present - John Bonkoski
Thomas Donnelly
Marc Bitterman

Trustee Absent - Darrell Frasier

Village Clerk & Treasurer – Mary Hahn – Present

Village Attorney – Richard Ellsworth – Present

Interested Citizens Attending:

Pledge to Flag – Trustee Bitterman

Mayor Akey opened the meeting and proceeded to make the following appointments:

Deputy Village Clerk & Treasurer

Mayor Akey reappointed Jessica Oms as Deputy Village Clerk Treasurer.

On a motion by Trustee Bonkoski, seconded by Trustee Bitterman to approve the reappointment of Jessica Oms to the position of Deputy Village Clerk Treasurer. Term of office 12/4/2023 to 12/3/2024. All in favor, motion carried.

Associate Village Justice

Mayor Akey reappointed Lorraine Feiden as Associate Village Justice.

On a motion by Trustee Donnelly, seconded by Trustee Bitterman, to approve the reappointment of Lorraine Feiden to the position of Associate Village Justice for a one year term of office to run from 12/4/2023 through 12/3/2024. All in favor, motion carried.

Village Auditor

Mayor Akey reappointed Fulton, Menfi, Frega, Straubinger & Berlamino, LLC as Village Auditors.

On a motion by Trustee Bonkoski, seconded by Trustee Bitterman to approve the reappointment of the firm of Fulton, Menfi, Frega, Straubinger & Berlamino, LLC as Village Auditors to the Village of Sloatsburg, designating Jeffery Frega and Steven Straubinger to serve for a term to run from 12/4/2023 through 12/3/2024. All in favor, motion carried.

Legal Counsel

Mayor Akey reappointed the firm of Balsamo, Byrne, Cipriani & Ellsworth as Legal Counsel.

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On a motion by Trustee Bitterman, seconded by Trustee Bonkoski to approve the reappointment of the firm of Balsamo, Byrne, Cipriani & Ellsworth as Legal Counsel to the Village of Sloatsburg, designating Richard M. Ellsworth as a member of the firm and Susan J. Assad as an associate to serve for a term to run from 12/4/2023 through 12/3/2024. All in favor, motion carried.

Village Engineer

Mayor Akey reappointed Mancuso Engineering, PLLC as the Village Engineer, designating Eve M. Mancuso for a one-year term of office.

On a motion by Trustee Donnelly, seconded by Trustee Bitterman to approve the reappointment of Eve M. Mancuso to the position of Village Engineer designating Eve M. Mancuso for a one-year term of office to run from 12/4/2023 through 12/3/2024. All in favor, motion carried.

Sloatsburg Planning Board - Chairman

Mayor Akey reappointed Glenn Thompson to the position of Chairman of the Sloatsburg Planning Board for a one-year period.

On a motion by Trustee Donnelly, seconded by Trustee Bonkoski to approve the reappointment of Glenn Thompson to the position of Chairman of the Sloatsburg Planning Board for a one-year term of office to run from 12/4/2023 to 12/3/2024. All in favor, motion carried.

Sloatsburg Planning Board – Member 7 Year Term

Mayor Akey reappointed Thomas Dodrill as a Member of the Sloatsburg Planning Board for a seven-year period.

On a motion by Trustee Donnelly, seconded by Trustee Bitterman to approve the reappointment of Thomas Dodrill to the position of Member of the Sloatsburg Planning Board for a seven-year term of office to run from 12/4/2023 through 12/2/2030. All in favor, motion carried.

Sloatsburg Zoning Board Of Appeals - Chairman

Mayor Akey reappointed Gus Stritmater, Jr. as Chairman of the Zoning Board of Appeals for a one-year period.

On a motion by Trustee Bonkoski, seconded by Trustee Bitterman to approve the reappointment of Gus Stritmater, Jr. to the position of Chairman of the Zoning Board of Appeals for a one-year term of office to run from 12/4/2023 through 12/3/2024. All in favor, motion carried.

Sloatsburg Zoning Board Of Appeals – Member – 5 Year Term

Mayor Akey reappointed John Wisner to the position of Member of the Sloatsburg Zoning Board of Appeals for a five year term.

On a motion by Trustee Donnelly, seconded by Trustee Bitterman to approve the reappointment of John Wisner to the position of Zoning Board Member for a 5-year term of office to run from 12/4/2023 to 12/3/2028. All in favor, motion carried.

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Village Historian

Mayor Akey reappointed Harrison O. Bush as Village Historian for a one-year period.

On a motion by Trustee Donnelly, seconded by Trustee Bitterman to approve the reappointment of Harrison O. Bush to the position of Village Historian for a one-year term of office to run from 12/4/2023 through 12/3/2024. All in favor, motion carried.

Current Village Depositories

M&T Bank, Sterling National Bank, Connect One Bank, and Northeast Community Bank, as Village Depositories for Village fund.

On a motion by Trustee Bonkoski, seconded by Trustee Bitterman to approve the Village Depositories designated by Mayor Akey for Village funds. All in favor, motion carried.

Official Newspaper

Current Official Newspaper - Journal News

On a motion by Trustee Bitterman, seconded by Trustee Donnelly to reapprove the designation of the Journal News as the Official Newspaper for the Village of Sloatsburg. All in favor, motion carried.

Designation Of Village Board Meetings

Mayor Akey designated the 2nd and 4th Tuesdays at 7:30 p.m. for the Regular Village Board meetings with Special Meetings to be held as required in accordance with the provisions of Local Law #3 of 1982.

On a motion by Trustee Donnelly, seconded by Trustee Bonkoski to approve the designations for Regular Village Board Meetings and Special Meetings. All in favor, motion carried.

Procedure For Special Meetings

Mayor Akey referenced Local Law #3 of 1982 of the Village of Sloatsburg entitled A Local Law Regarding the Convening of Special Meetings of the Board of Trustees of the Village of Sloatsburg which Local Law sets for the procedure for the calling or holding of a Special Meeting of the Board of Trustees. Reference should be made to the fact that the Village of Sloatsburg's Local Law mirrors the Public Officers Law.

On a motion by Trustee Bitterman, seconded by Trustee Donnelly to approve the procedures for special meetings. All in favor, motion carried.

Adoption Of Roberts Rules Of Order

Mayor Akey confirmed that Roberts Rules of Order are adhered to during the conduct of any and all Village Board meetings.

Approval Of Claims

Village Law Section 523(6) provides that the Board of Trustees may, by resolution, authorize payment in advance of audit of claims from public utilities services, postage, freight, and express charges. If the Board of Trustees does authorize payment of these claims before the audit, it would be appropriate to do so at the Organizational Meeting, whereas the following resolution should be proposed.

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utilities services, postage, freight, and express charges, and

WHEREAS all such claims shall be presented at the next Regular Meeting for audit, and claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW, THEREFORE, BE IT RESOLVED:

1. That the Board of Trustees authorizes payment in advance of audit of claims for public utilities services, postage, freight, and express charges and all such claims shall be presented at the next Regular Meeting for audit and claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.
2. That this resolution shall take effect immediately.

Trustee Donnelly offered the foregoing resolution. Trustee Bitterman seconded the adoption of this resolution. All in favor, motion carried.

Mileage Allowance

Village law Section 5-523(7) provides that the actual and necessary expenses of all officers and employees incurred in the official duties shall be a Village charge. Trustees should be allowed, as determined by resolution, to pay a reasonable mileage allowance for use of personal automobiles in the performance of official duties. It is appropriate to adopt this policy at the Reorganizational Meeting the following resolution should be proposed:

WHEREAS, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Board of Trustees shall approve reimbursement to such officers and employees at the current rate of 0.58.5 cents per mile, subject to change 1/1/2025.
2. That this resolution takes effect immediately.

Trustee Donnelly offered the foregoing resolution. Trustee Bitterman seconded the adoption of this resolution. All in favor, motion carried.

Procurement Policy

WHEREAS, the General Municipal Law Section 103-b requires that all municipalities adopt procurement policies for goods and services which are not required by law to be publicly bid, the Board of Trustees should simply acknowledge that there exists a previously adopted resolution regarding Procurement Policy for the Village of Sloatsburg which said policy went into effect on 04/07/2022 and should be renewed and reviewed annually. At this point, the Board should simply renew the currently existing Procurement Policy for the Village of Sloatsburg and should adopt same.

On a motion by *Trustee Bonkoski*, seconded by *Trustee Donnelly* to approve the existing Procurement Policy for the Village of Sloatsburg. All in favor, motion carried.

Village Board Assignments

Mayor Akey made the following Village Board Assignments:

Deputy Mayor - John Bonkoski

Commissioner Of Public Works - Thomas Donnelly

Fire Commissioner - John Bonkoski

Liaison Library & Community Development - Darrell L. Frasier

Liaison To Planning/Zoning - Marc Bitterman

Scholarship/Youth Activities - Marc Bitterman

Meeting schedule is as follows:

C.D.R.C. 3rd Wednesday at 10:00 a.m.

Village Board 2nd and 4th Tuesday at 7:30 p.m.

Planning Board 3rd Tuesday at 7:30 p.m.

Zoning Board of Appeals 3rd Thursday at 7:30 p.m.

Adjourn

On a motion by *Trustee Donnelly*, seconded by *Trustee Bitterman* to adjourn the Annual Reorganizational Meeting at 7:15 p.m. All in favor, motion carried.

Respectfully submitted,

Mary Hahn
Village Clerk & Treasurer

MH:ds